



Minutes of a Meeting of the Lincoln Pelham Union Public Library Board  
Tuesday 20 September 2022. 7:00PM  
At Rittenhouse Branch 4080 John Charles Blvd. Vineland, ON

**Present:** Donna Burton (Co-Chair), Donna Edwards, Nicole Nolan (Co-Chair), Ruth Gretsinger, Joanna Kocsis, Greg Lewis, Gwendoline MacDougall, Catherine McPherson, Anna Murre, Councillor JD Pachereva, Councillor Adam Russell, Madison Smith, Councillor Marianne Stewart, Jennifer Thiessen  
**Staff:** Julie Andrews (CEO), Amy Guilmette (Director, Customer Experience), Susan DiBattista (Director of Community Engagement), Cassandra Best (Fund Development Coordinator), Kate Palmer (Administrative Assistant, Recorder)  
**Regrets:** Terry Teather  
**Absent:** Donald Brown

1. N. Nolan (Co-Chair) called the meeting to order at 7:02pm.

**2. Approval of Agenda**

22-34	Moved: G. Lewis	Seconded: C. McPherson
	Be it resolved that the agenda for the meeting of September 20, 2022, be approved. Carried.	

**3. Conflict of Interest Declarations**

**4. Request to lift Consent Agenda Items for separate consideration**

D. Burton requested that 5.1 Draft Minutes for the Board of Directors meeting held June 21, 2022, be lifted from the consent agenda.

**5. Consent Agenda to be considered in Block:**

**5.1 Draft Minutes of the Board of Directors meeting held June 21, 2022**

**5.2 Pelham Charitable Trust Financial Summary**

**5.3 What's On – September 2022**

22-35	Moved: M. Smith	Seconded: G. Lewis
	Be it resolved item 5.1 be lifted from the Consent Agenda for discussion and that all other items listed on the Consent Agenda be approved. Carried.	

**6. Items for separate consideration if any**

5.1 Draft Minutes of the Board of Directors meeting held on June 21, 2022. D. Burton requested that the minutes be amended to change the meeting location from Fonthill Branch 43 Pelham Town Square Fonthill, ON to Held using Zoom Video Conferencing.

22-36	Moved: Councillor JD Pachereva	Seconded: R. Gresinger
	Be it resolved that the Draft Minutes of the Board of Directors meeting held June 21, 2022, be approved as amended. Carried.	

## 7. Library Reports

### 7.1 CEO Report for September 20, 2022

J. Andrews spoke to the CEO Report and addressed any questions. C. Best (Fund Development Coordinator) introduced herself and provided a fundraising update. S. DiBattista (Director of Community Engagement) introduced herself and mentioned that program staff are very enthusiastic and the team is looking forward to program planning for 2023. There are a lot of programs scheduled for October.

22-37	Moved: G. MacDougall	Seconded: R. Gretsinger
	Be it resolved that the CEO Report for September 20, 2022, be approved. Carried.	

## 8. Finances

### 8.1 August 31, 2022 - Consolidated Financial Report

A. Guilmette spoke to the Consolidated Financial Report Ending August 31, 2022 and addressed any questions.

22-38	Moved: G. Lewis	Seconded: Councillor A. Russell
	Be it resolved that the Lincoln Pelham Public Library Consolidated Financial Report ending August 31, 2022, be approved. Carried.	

## 9. Library Board Reports

### 9.1 Pelham Art Festival Report

A. Guilmette mentioned that \$12,000 has been received from the Pelham Art Festival for 2022. The money donated by the Pelham Art Festival in 2021 was used to purchase the permanent StoryWalk® and the ribbon cutting ceremony will take place at Woodstream Park, in Pelham, on October 12<sup>th</sup> at 2pm. The Pelham Art Festival will present their 2022 cheque at that time.

### 9.2 Lincoln Councillor's Report (JD Pachereva and A. Russell)

JD Pachereva mentioned that Council had their last meeting for the term on Monday, September 19<sup>th</sup>. Funding has been secured for shoreline stability along Lake Ontario to protect both town infrastructure and private properties. The Association of Municipalities Ontario (AMO) annual conference was held in August.

### 9.3 Pelham Councillor's Report (M. Stewart)

Councillor M. Stewart mentioned that a splash pad has been installed at Centennial Park in Fenwick. Additional improvements at the park include a playground, resurfaced tennis courts, and newly renovated and expanded outdoor Pickleball and multi-purpose courts. Councillor M. Stewart also informed the Board that \$5.4 has been secured for the new Fonthill Branch that will be located at the Meridian Community Centre (MCC). Councillor M. Stewart will bring images of the site for the next Board meeting. A working group will be created to help with the process of designing and building the new library branch. Discussion ensued

regarding the location of the library at the Meridian Community Centre and it was agreed that a letter from the Board would be sent to Pelham Council supporting the new library.

22- 39	Moved: J. Kocsis	Seconded: R. Gresinger
	Be it resolved that a letter be sent from the Board of Directors in support of the new library branch in Fonthill and advocating for adequate Library input into the location, design, and construction of the new branch. Carried.	

#### 9.4 Maple Acre Friends Report (M. Smith)

The Friends next meeting is on Thursday, September 29<sup>th</sup>. The Friends will be hosting a silent auction and Waffle Brunch Fundraiser on November 5<sup>th</sup> at the Pelham Firehall to raise funds for the tree carving and garden maintenance initiatives.

#### 9.5 Town of Pelham Seniors Advisory Committee Report (G. MacDougall)

G. MacDougall mentioned that the committee did not meet in September and that the meetings are on hold until the new council is appointed. The Buddy Bench has been installed in Peace Park.

#### 9.6 Policy Committee Report (G. MacDougall)

G. MacDougall mentioned that the Committee met on Thursday, September 8<sup>th</sup> to review and recommend policies for Board approval. G. MacDougall also thanked the staff for all their efforts in creating the policies.

22- 40	Moved: G. MacDougall	Seconded: G. Lewis
	Be it resolved that the Board Reports be received as information. Carried.	

### 10. Business Arising

#### 10.1 Policies for Review and Approval

G. MacDougall presented the Land Acknowledgement Policy and Declaration, Intellectual Freedom Policy, Collection Management Policy, Programming Policy, Room Rental & Art Display Policy, and the Photography & Video in the Library Policy that the Policy Committee reviewed and are bringing forward for Board approval.

Discussion ensued regarding the policies. The Intellectual Freedom Policy, Collection Management Policy, Programming Policy, and Room Rental & Art Display Policy will be revised to reference the Canadian Federation of Libraries Association's Statement on Intellectual Freedom, Dated April 12, 2019. The Room Rental & Art Display Policy will be revised to remove 1.7. The room will not be used for private events, for example: birthday parties, showers, etc. and under number 2. Art Displays at the Library, change a) from Canadian works to Work of interest to the local community and remove b) Local work of special interest (e.g., local crafts, children's art).

22-41	Moved: Councillor JD Pachereva	Seconded: G. MacDougall
	Be it resolved that the Land Acknowledgement Policy & Declaration be approved. Carried.	

22-42	Moved: G. MacDougall	Seconded: G. Lewis
	Be it resolved that the Intellectual Freedom Policy be approved. Carried.	

22-43	Moved: J. Kocsis	Seconded: J. Thiessen
	Be it resolved that the Collection Management Policy be approved. Carried.	

22-44	Moved: R. Gretsinger	Seconded: A. Murre
	Be it resolved that the Programming Policy be approved. Carried.	

22-45	Moved: M. Smith	Seconded: D. Edwards
	Be it resolved that the Room Rental & Art Display Policy be approved. Carried.	

22-46	Moved: C. McPherson	Seconded: G. MacDougall
	Be it resolved that the Photography & Video in the Library Policy be approved. Carried.	

**11. Next Library Board meeting date: October 18, 2022, at 7pm Maple Acre Branch**

**12. Adjournment**

22-47	Moved: Councillor JD Pachereva	
	Be it resolved that the meeting be adjourned at 8:31pm. Carried.	

Library Board Co-Chair \_\_\_\_\_ Date: \_\_\_\_\_

Library Board Co-Chair \_\_\_\_\_ Date: \_\_\_\_\_

Secretary/Treasurer \_\_\_\_\_ Date: \_\_\_\_\_