



**Minutes of a Meeting of the Lincoln Pelham Union Public Library Board
Tuesday 16 January 2024 at 7:00PM
Zoom**

Present: Donna Burton (Chair), Ruth Gretsinger, Linda Roote, Terry Teather, Jayme Toms, Stephanie Xamin, Nicole Nolan, Joanna Kocsis, Councillor Mikolic, Andrew Colgoni

Staff: Julie Andrews (CEO (Chief Executive Officer)), Susan DiBattista (Director, Community Engagement), Amy Guilmette (Director, Customer Experience), Cassandra Best (Fund Development, Event and Volunteer Coordinator), recorder.

Regrets: Councillor Niznik

- 1. D. Burton called the meeting to order at 7:02pm. S. Xamin spoke about the history of Girl Guides and residential schools and the ReconciliACTION that the Girl Guides are taking. The group was asked how we can leverage our own network to advance reconciliation.

2. Approval of Agenda

24-01	Moved: J. Kocsis	Seconded: R. Gretsinger
	Be it resolved that the agenda for the meeting of December 12, 2023, be approved. Carried.	

3. Conflict of Interest Declarations

No conflict of interest was declared.

4. Request to lift Consent Agenda Items for separate consideration

5. Consent Agenda to be considered in block

24-02	Moved: T. Teather	Seconded: S. Xamin
	Be it resolved that the Consent Agenda be approved. Carried.	

6. Jan 2024 CEO Report & Recent Highlights – Budgets approved by both municipalities. Still on holding pattern for bookmobile, looking for more funding, but did meet with Niagara Falls Public Library about the process they went through. An initial meeting with architect regarding the Fonthill renovation has occurred and the CEO spoke to the community survey and shared other relevant documents, a site visit will happen at the end of the month. A plan for service delivery when the branch is closed is being developed. Planning Study is going well with consultants working hard and have

completed 30 interviews. Question around insurance specifically cyber insurance and if it is worth it to invest in. Concern around client privacy protection which CEO addressed.

Community Engagement Report Highlights: Niagara West Adult Learning Centre is a partner of LPPL, and the program has been expanded to Pelham. Outreach to Long Term Care Homes and Retirement Homes has continued. How the Grinch Stole Christmas interactive StoryWalk was hosted at Fleming and Maple Acre (this event brought in a lot of people who had never been in the library or had not been in a long time.) The cards of caring program for residents living in long term care or retirement homes happened again in December and 400 cards were created. The Girl Guides came in and had a book party. S. Xamin shared that they bring the Girl Guides as often as possible and some of the children shared that their parents are too busy to take them to the library.

24-03	Moved: N. Nolan	Seconded: R. Gretsinger
	Be it resolved that the CEO Report and Community Engagement Highlights for Jan 16, 2024, be received as information.	

7. Financial Report for 31 December 2023: Still expecting a surplus at the end of the year and auditors are selected for the first audit as LPPL.

24-04	Moved: J. Kocsis	Seconded: L. Roote
	Be it resolved that the draft Financial Report for 31 December 2023 be approved. Carried.	

8. Policy Committee Report: One committee member mentioned that the Board should have accessibility training. Question about the benefits of accreditation which explained that it was a great exercise to go through to make sure that everything is being done as it should be, and it is better for the board and from a liability perspective. Suggestion about wording in Equity, Diversity, and Inclusion policy to reflect that this is an ongoing process. Privacy Policy deferred to the February meeting.

24-05	Moved: J. Kocsis	Seconded: L. Roote
	Be it resolved that the Accessibility, Advocacy, Equity, Diversity and Inclusion and Planning policies be approved as amended. Carried.	

9. Regional Review Presentation Discussion: In 2019, all CEOs in the Region met to develop a response to a regional review happening at that time. This report was used to guide a response to the question of a regional review that has come up again in 2023. A discussion occurred around the document and whether LPPL should endorse it.

24- 06	Moved: J. Kocsis	Seconded: N. Nolan
	Be it resolved that the document presented by Niagara Falls Public Library as a response to the Legislative Committee for Regional Review be received as information; LPPL does not endorse the document at this time. Carried.	

10. Adjournment: 8:39pm

23- 59	Moved: N. Nolan	
	Be it resolved that the meeting be adjourned at 8:39 PM. Carried.	

Library Board Chair _____ Date: _____

Secretary/Treasurer _____ Date: _____