



Minutes of a Meeting of the Lincoln Pelham Union Public Library Board
Tuesday, 16 May 2023 at 7:00PM
Via Zoom

Present: Donna Burton (Chair), Nicole Nolan (Vice-Chair), Councillor Shellee Niznik, Councillor Mike Mikolic, Andrew Colgoni, Ruth Gretsinger, Jayme Toms, Stephanie Xamin

Staff: Susan DiBattista (Director, Community Engagement and Recorder), Amy Guilmette (Acting CEO and Director, Customer Experience)

Regrets: Joanna Kocsis, Linda Roote, Terry Teather, Julie Andrews (CEO),

Absent: none

1. D. Burton called the meeting to order at 7PM and read the Land Acknowledgment. Discussion occurred about circulating the reading of the land acknowledgment among all the Board Members. D. Burton and A. Guilmette will consider how to move forward with this.

2. Approval of the Agenda

23-19	Moved: R. Gretsinger	Seconded: J. Toms
	Be it resolved that the agenda for the meeting of May 16, 2023, be approved.	

3. Conflict of Interest Declarations

No conflict of interest was declared.

4. Request to lift Consent Agenda Items for consideration

No requests were made

5. Consent Agenda to be considered in block:

- 5.1 Draft Minutes of the Board of Directors Meeting held 18 April 2023
- 5.2 Draft Charitable Account Report for 30 April 2023
- 5.3 CEO Report for May 16, 2023
- 5.4 Annual Report 2022

23-20	Moved: S. Xamin	Seconded: C. Niznik
	Be it resolved that the Consent Agenda be approved.	

6. Items for separate consideration

No items were pulled.

7. Review of Board Roles and Responsibilities

7.1 Ontario Library Service – Board Roles and Responsibilities

23-22	Moved: R. Gretsinger	Seconded: N. Nolan
	Be it resolved that the OLS Board Roles and Responsibilities be received for information.	

8. Financial Report

8.1 Financial Report for 30 April 2023 Operating Revenues & Expenditures

23-	Moved: J. Toms	Seconded: N. Nolan
23	Be it resolved that the Financial Report for April 30, 2023, be approved.	

9. Business Arising:

9.1 Finance Committee Policy recommendations:

9.1 a) Draft - Financial Control/Oversight Policy

9.1 b) Draft – Reserves Policy

23-	Moved: S. Xamin	Seconded: N. Nolan
24	Be it resolved that the report from the Library Board Finance Committee be received and that the Financial Control/Oversight Policy and the Reserves Policy be approved.	

9.2 Financial Feasibility Study Report:

9.2 a) Feasibility Study Report

23-	Moved: R. Gretsinger	Seconded: C. Niznik
25	Be it resolved that the Lincoln Pelham Public Library Board will undertake a Feasibility Study to determine potential community financial support for the renovation and expansion of the MK Rittenhouse Branch in Vineland.	

23-	Moved: R. Gretsinger	Seconded: N. Nolan
26	Be it resolved that the Lincoln Pelham Public Library Board rescind the previous motion of 23-25.	

23-	Moved: R. Gretsinger	Seconded: J. Toms
27	Be it resolved that the Lincoln Pelham Public Library Board approves the two recommendations listed in the Feasibility Report and agrees to undertake a Feasibility Study to determine potential community financial support for the renovation and expansion of the MK Rittenhouse Branch in Vineland.	

10. Next Meeting: June 20 @ Fonthill Branch and June 24: 9-1 for Strategic Planning at Maple Acre Branch.

11. Adjournment

23-	Moved: C. Niznik
28	Be it resolved that the meeting be adjourned at 8:21 pm. Carried.

Library Board Chair _____ Date: _____

Secretary/Treasurer _____ Date: _____