



**Minutes of a Meeting of the Lincoln Pelham Public Library Board
 Tuesday, May 21, 2024
 Meeting Room at Moses F. Rittenhouse Branch, Vineland**

Present: Donna Burton (Chair), Andrew Colgoni, Ruth Gretsinger, Stephanie Xamin, Councillor Niznik, Nicole Nolan, Terry Teather

Attending via Zoom: Joanna Kocsis

Staff: Julie Andrews (CEO (Chief Executive Officer)), Susan DiBattista (Director, Community Engagement), Amy Guilmette (Director, Customer Experience), recorder

Regrets: Councillor Mikolic, Jayme Toms, Linda Root.

1. D. Burton called the meeting to order at 7:04 pm
 - N. Nolan read the Land Acknowledgement and then talked about Wampum and its significance. She also brought a Wampum example from the Brock library which she passed around for those present to examine.

2. Approval of the Agenda
 - J. Andrews stated that she would like to add an item after #12 for a closed session.

24-36	Moved: S. Niznik	Seconded: R.Gretsinger
	Be it resolved that the agenda for the meeting of May 21,2024, be approved as amended. CARRIED	

3. Conflict of Interest Declarations
 - None

4. Election of Board Officers
 - J. Andrews took over chairing the meeting to conduct the election of the chair and vice-chair.
 - D. Burton accepted nomination for chair. No other nominees were offered. D. Burton was elected chair.

24-37	Moved: T. Teather	Seconded: J. Kocsis
	Be it resolved that Donna Burton is elected Library Board Chair for the remainder of 2024. CARRIED	

- N. Nolan accepted nomination for vice-chair. No other nominees were offered. N. Nolan was elected vice-chair.

24-38	Moved: A. Colgoni	Seconded: T. Teather
Be it resolved that Nicole Nolan is elected Library Board Vice-Chair for the remainder of 2024. CARRIED		

- D. Burton took over chairing the remainder of the meeting.
- Request to lift Consent Agenda Items for consideration
 - N. Nolan requested that 6.5 be lifted.
 - N. Nolan asked the reason behind including this article in the board package. J. Andrews stated that it was a powerful and uplifting article and it was included so that the Board would hear some of what is going on for the libraries south of the border.
 - D. Burton stated that she was going to pull out 6.3, the Community Engagement report.
 - D. Burton talked about how much the library was doing and how this report was giving wonderful examples of the library going outside its walls. The Migrant worker's hub was discussed too. J. Kocsis mentioned her approval and support for the conversational English sessions.
 - Consent Agenda to be considered in block:**
 - Draft Minutes of the Board of Directors Meeting held 16 April 2024
 - Draft Charitable Account report for 30 April 2024
 - Community Engagement Report
 - Correspondence from FOLH and Archives
 - Article At Our Core our collective Belief in the power of libraries is what ties us together

24-39	Moved: R. Gretsinger	Seconded: T. Teather
Be it resolved that item 6.5 and 6.3 were be lifted for discussion and that these items and the balance of the consent agenda are approved. CARRIED		

- Items for Separate Consideration.
 - Already completed.

8. CEO Report

- J. Andrews highlighted various items off the CEO Report and discussed the addition of reciprocal borrowing agreement with St. Catharine's Public Library system.

24-40	Moved: N. Nolan	Seconded: J. Kocsis
	Be it resolved that the CEO report for 21 May 2024 be approved. Be it also resolved that the reciprocal borrowing agreement with St Catharine's PL be approved. CARRIED	

9. Financial Report

9.1 Financial Report for 30 April 2024

- J. Andrews presented the financial report. There was a brief introduction and discussion about the new Library of Things addition in the summer of 2024 being Roku devices with Apple+ streaming and Disney+ streaming.

24-41	Moved: T. Teather	Seconded: S. Niznik
	Be it resolved that the Financial Report for 30 April 2024 be approved. CARRIED	

10. Fonthill Renovation

- J. Andrews distributed a copy of latest draft of the Fonthill renovation design. J. Andrews will be presenting the draft of design at the June 19th Town of Pelham Council and will give a report to Council with the design.

11. Capital Campaign motion

- J. Andrews requested that the Board make a motion for the payment of the fundraising consultant.

24-42	Moved: R. Gretsinger	Seconded: S. Xamin
	Be it resolved that the consultants' costs for the renovation capital campaign be paid out of Pelham reserves to the amount of \$20,000 + taxes (equal to the amount paid from Lincoln reserves for the planning/feasibility study) and that costs over and above this amount be funded through campaign fundraising. CARRIED	

12. Policy Committee

12.1 Circulation

12.2 Local History

12.3 Collection Management

- J. Andrews presented the three policies up for approval and fielded a few questions on the policies. A minor change was made to one policy.

24-43	Moved: R. Gretsinger	Seconded: A. Colgoni
	Be it resolved that the Circulation, Collection Management and Local History policies be approved as amended. CARRIED	

13. J. Andrews requested that the meeting moved to a closed session for the purposes of discussing correspondence from an identifiable individual.

24-44	Moved: N. Nolan	Seconded: S. Xamin
	Be it resolved that at 8:28 pm the meeting be moved into closed session for the purposes of discussing correspondence pertaining to an identifiable individual. CARRIED	
24-45	Moved: A. Colgoni	Seconded: S. Xamin
	Be it resolved that at 8:42 pm the meeting resumes in open session and that the information received is saved as information. CARRIED	

13. Adjournment

24-46	Moved: N. Nolan	
	Be it resolved that the meeting is adjourned at 8:45 pm Carried.	

NEXT MEETING IS VIA ZOOM on 18 JUNE 2024.