

**Minutes of a Meeting of the Lincoln Pelham Union Public Library Board
Tuesday 15 October 2024 at 7:00PM
Fleming Branch**

Present: Donna Burton (Chair), Stephanie Xamin, Nicole Nolan, Andrew Colgoni, Councillor Niznik, Linda Roote, Terry Teather, Ruth Gretsinger

Staff: Julie Andrews (CEO (Chief Executive Officer)), Susan DiBattista (Director, Community Engagement), Amy Guilmette (Director, Customer Experience), Cassandra Best (Fund Development, Event and Volunteer Coordinator), recorder.

Regrets: Joanna Kocsis, Councillor Mikolic, Jayme Toms

1. Call to Order/Regrets/Land Acknowledgement: Called to order at 7:01 and J. Andrews shared the land acknowledgement

2. Approval of Agenda: New business was added by T. Teather

24-64	Moved: R. Gretsinger	Seconded: S. Niznik
	Be it resolved that the agenda for the meeting of October 15, 2024, be approved with New Business added. Carried.	

3. Conflict of Interest Declarations

No conflict of interest was declared.

4. Request to lift Consent Agenda Items for consideration

5. Consent Agenda to be considered in block

5.1 Draft Minutes of the Board of Directors Meeting held 17 September 2024

5.2 Draft Charitable Account report for 30 September 2024

5.3 Community Engagement report

24-65	Moved: T. Teather	Seconded: L. Roote
	Be it resolved that the Consent Agenda be approved. Carried.	

6. Items for Separate Consideration

None

7. 2024 Summer Programs and Outreach Report.

- S. DiBattista presented information from the Summer Program and Outreach report.
- T. Teather, S. Niznik asked a few questions with regards to the report, L. Roote offered a suggestion, and S. Xamin and D. Burton commented on the information presented. S. DiBattista answered the questions posed.

24-67	Moved: S. Niznik	Seconded: A. Colgoni
	Be it resolved that the Summer Programs and Outreach report be received for information. Carried.	

8. CEO Report

- J. Andrews highlighted information from the CEO Report and gave a brief slide presentation on her recent experience attending the Library Journal Design Institute.
- T. Teather, L. Roote and D. Burton asked a few questions with regards to the report. J. Andrews answered the questions posed.

24- 68	Moved: R. Gretsinger	Seconded: L. Roote
	Be it resolved that the CEO Report for 15 October be approved. Carried	

9. Financial Report

- J. Andrews presented the Financial Report and reported that the operating budget continues to be on track.

24- 66	Moved: S. Niznik	Seconded: A. Colgoni
	Be it resolved that the Financial Report for 30 September 2024 be approved. Carried	

10. New Business

- T. Teather requested a formal letter of recognition in appreciation of J. Kocsis contributions over the past six years.

11. Adjournment

24- 69	Moved: N. Nolan	
	Be is resolved that the meeting is adjourned at 7:45pm Carried.	

Library Board Chair _____ Date: _____

Secretary/Treasurer _____ Date: _____