



AGENDA

Lincoln Pelham Public Library Board of Directors

15 April 2025

Fonthill Branch, Fonthill, ON at 7PM

Present: Donna Burton (Chair), Stephanie Xamin, Andrew Colgoni, Nicole Nolan, Ruth Gretsinger, Jayme Toms, Lathie Vannabouathong, Linda Roote, Councillor Niznik, Councillor Mikolic.

Staff: Julie Andrews (CEO (Chief Executive Officer), Amy Guilmette (Director, Customer Experience), recorder.

Regrets: Terry Teather

1. Call to Order/Regrets/Land Acknowledgement

- D. Burton called the meeting to order at 7:00 pm.
- D. Burton talked about the history of Treaty 3 and passed around a map. Treaty 3 (Between the Lakes Purchase) was a treaty signed in 1792 between the Principal Chiefs of the Messissague Nation and John Graves Simcoe, a representative of the Province and Crown. The Treaty covers the territory lying and being between Lake Ontario and Lake Erie.
<https://www.whose.land/en/treaties/treaty-3-1792> (map and video at this link)

2. Approval of the Agenda

25-27	Moved: R. Gretsinger	Seconded: A. Colgoni
	Be it resolved that the agenda for the meeting of 15 April 2025, be approved. Carried.	

3. Conflict of Interest Declarations

- None.

4. Request to lift Consent Agenda Items for consideration
 - No items were pulled.

5. **Consent Agenda to be considered in block:**

- 5.1 Draft Minutes of the Board of Directors Meeting held 18 March 2025

- 5.2 Community Engagement Report

- 5.3 Charitable account report: 31 March 2025

25-	Moved: L. Roote	Seconded: S. Niznik
28	Be it resolved that the Consent Agenda be approved as presented. Carried.	

6. CEO Report – JA

- J. Andrews reported that we have been approved for \$2 million dollars from the Green Inclusive Grant for the Rittenhouse renovation.
- J. Andrews presented information and updates on both the Rittenhouse renovation and Fontheil renovation projects.
- J Andrew also presented an update on the bookmobile project and launch of the service.

25-	Moved: N. Nolan	Seconded: J. Toms
29	Be it resolved that the CEO report be received as information. Carried.	

7. Financial Committee Recommendations – JA/NN/AG

- J. Andrews and N. Nolan reported on the recommendations from the Finance Committee: Moving to quarterly reporting and a new framework with context on what the funds are being spent on.

25 -	Moved: A. Colgoni	Seconded: N. Nolan
30	Be it resolved that the Finance Committee recommendations be accepted and to amend the Financial Control and Oversight policy as discussed; and to change the financial reporting schedule to quarterly and adopt the recommended reporting format. Carried.	

8. Financial Report 31 March 2025 – JA

- J. Andrews presented this “new” quarterly financial report for the first quarter of 2025.

25-31	Moved: L. Roote	Seconded: R. Gretsinger
	Be it resolved that the Financial Report for 31 March 2025 be accepted as presented. Carried.	

9. Request for reserves expenditure- JA

- J. Andrews presented the budget for the purchase and retrofit of the bookmobile.

25 - 32	Moved: S. Niznik	Seconded: N. Nolan
	Be it resolved that the funds from the Pelham Capital Reserve account, in the amount of be applied to the invoice for the retrofit of the Bookmobile. Carried.	

- R. Gretsinger mentioned she is retiring as of June this year from her position as a school librarian.
- A. Guilmette read an email from the Library’s book vendor on the situation of tariffs and print books. At this time, tariffs will not affect print book purchases.
- J. Andrews reported that she will be presenting our Annual Report at the Town of Pelham Council meeting tomorrow morning (April 16).
- J. Andrews reported that the Library is being mindful of buying Canadian whenever possible.

10. Adjournment

25-33	Moved: A. Colgoni
	Be it resolved that the meeting be adjourned at 7:45 p.m. Carried.