



Minutes

Lincoln Pelham Public Library Board of Directors

Moses F. Rittenhouse Branch, Vineland

20 May 2025 7PM

Present: Donna Burton (Chair), Stephanie Xamin, Andrew Colgoni, Ruth Gretsinger, Jayme Toms, Lathie Vannabouathong, Linda Roote, Councillor Niznik, Terry Teather.

Staff: Julie Andrews (CEO (Chief Executive Officer), Amy Guilmette (Director, Customer Experience), recorder.

Regrets: Nicole Nolan, Councillor Mikolic.

1. Call to Order/Regrets/Land Acknowledgement – D. Burton called the meeting to order at 7:15 pm. D. Burton read the Land Acknowledgement.
2. Approval of the Agenda

25-34	Moved: R. Gretsinger	Seconded: A. Colgoni
	Be it resolved that the agenda for the meeting of 20 May 2025, be approved. Carried.	

3. Conflict of Interest Declarations. No conflicts declared.
4. Request to lift Consent Agenda Items for consideration. Need to correct the location of the last meeting in the minutes.
5. 5.1 Draft Minutes of the Board of Directors Meeting held 15 April 2025
5.2 Community Engagement Report

25-35	Moved: L. Roote	Seconded: J. Toms
	Be it resolved that the Consent Agenda be approved as presented. Carried.	

6. CEO Report

- J. Andrews presented the CEO report.
- J. Andrews highlighted the staffing changes and the formation of a coordinator's group.
- J. Andrews discussed the Fonthill Branch being closed every 2nd week in the summer and having the bookmobile open in the Fonthill Branch parking lot to promote the Library during the Thursday evening Bandshell concert.
- J. Andrews commented that the Fonthill Library renovation report will be presented at ToP Council on June 4th.
- J. Andrews presented that the ToL has hired a project manager for the Rittenhouse renovation. Most likely the project will start in 2027.

25-36	Moved: T. Teather	Seconded: R. Gretsinger
	Be it resolved that the CEO report be received as information. Carried.	

7. Audited Financial Statement for 2024

- J. Andrews presented the final audited statements.

25-37	Moved: A. Colgoni	Seconded: R. Gretsinger
	Be it resolved that the Audited Financial Statements for 2024, prepared by Deloitte, be accepted as presented. Carried.	

8. Q1 Statistical Report – A.Guilmette

- A. Guilmette presented the Q1 Statistical Report.

25-38	Moved: L. Roote	Seconded: T. Teather
	Be it resolved that the Q1 2025 Statistical report be accepted as information. Carried.	

9. Advocacy Update – S. Xamin

- S. Xamin reported on her advocacy call and conversation with S. Oosterhoff.
- T. Teather commented on the idea of extending an invitation to S. Oosterhoff to attend a future Library Board meeting.

10. Adjournment

25-39	Moved: A. Colgoni	
	Be it resolved that the meeting be adjourned at 8:17 pm. Carried.	