



Minutes

Lincoln Pelham Public Library Board of Directors

Via ZOOM meeting platform

17 June 2025 7PM

Present: Donna Burton (Chair), Stephanie Xamin, Andrew Colgoni, Ruth Gretsinger, Jayme Toms, Lathie Vannabouathong, Linda Roote, Nicole Nolan and Councillor Mikolic.

Staff: Julie Andrews (CEO (Chief Executive Officer), Amy Guilmette (Director, Customer Experience), recorder.

Regrets: Councillor Niznik, Terry Teather.

1. Call to Order/Regrets/Land Acknowledgement. D. Burton called the meeting to order at 7:03 p.m.

- J. Andrews requested attendees to read through the National Indigenous History Month website.
- D. Burton talked about Indigenous Peoples Day and that this day was picked because it was a significant time of year for Canadian Indigenous. In 2017, the name was changed from National Aboriginal Day to National Indigenous People Day.
- D. Burton read the Land Acknowledgement.

2. Approval of the Agenda

25-	Moved:N. Nolan	Seconded: J. Toms
40	Be it resolved that the agenda for the meeting 17 June 2025, be approved.	

3. Conflict of Interest Declarations. No conflicts declared.

4. Request to lift Consent Agenda Items for consideration.

5. Consent Agenda to be considered in block:

5.1 Draft Minutes of the Board of Directors Meeting held 20 May 2025

5.2 Community Engagement Report

5.3 Charitable and Reserve Accounts Q1 report

5.4. For Your Information – Summer Program Guide, Correspondence from CCWN.

- L. Roote wanted to congratulate the Library for the Summer Programming Plans.
- L. Vannabouathong asked a question with regards to the Lincoln Reserve account on the Charitable and Reserve Accounts Q1 Report.

25-	Moved: L. Roote	Seconded: S. Xamin
41	Be it resolved that the Consent Agenda be approved as presented.	

6. CEO Report

- J. Andrews highlighted that there are two storywalks that will be put up that are Indigenous books, that Pride bracelets would be available, and that there would be displays at all locations celebrating Indigenous and Pride.
- Staff meeting on May 30th, where lots of information was imparted, including bookmobile and future renovations.
- J. Andrews updated the Board on the Fonthill renovation. The ToP approved a 1.5 million budget for phase 1 of the renovation. A meeting about the project set a project timeline to have all information ready for tender by the end of November. Will meet again with the architect this Friday. Met with the shelving company representative and most of it will be installed in September, branch will probably have to closed for a week during the removal and installation.
- J. Andrews updated the Board on the Vineland renovation. They are continuing on with capital campaign. Remando architects are involved and there is a plan to go out for RFP.
- J. Andrews reported that the Bookmobile launches were well attended and the Fenwick Parade and the Lincoln Meet the Fleet went well.

- BOTB fundraiser raised over a \$1,000 with the author Uzma Jalaluddin on June 5th. The event went well, with lots of positive feedback from attendees and very engaged questions.
- Rittenhouse Trust is donating \$10,000 towards the purchase of a study pod at Vineland. Fonthill will also get a study pod, purchased with the funds from Nancy's 50 for 50 fundraiser.
- On November 1 there will be a Board Training session.
- J. Toms asked bookmobile stats and One Book One Niagara.
- L. Vannabouathong had a question about the Study Pods.

25-42	Moved: N. Nolan	Seconded: J. Toms
	Be it resolved that the CEO report be received as information. Carried.	

7. Financial Statement – Q1

- Audit costs were higher than expected because the ToL changed auditors and the auditors had a lot of changes to our last audit process.

25-43	Moved: R. Gretsinger	Seconded: S. Xamin
	Be it resolved that the Q1+ Financial Report be approved as presented. Carried.	

9. Advocacy Update – S. Xamin

- S. Xamin reported on her advocacy call and conversation with Dean Allison. S. Xamin stated that Allison is a supporter of libraries, loves PressReader, wants to tour the Fonthill and Vineland branch to better understand the renovations and needs of the community for these buildings. S. Xamin asked Allison if he could advocate on the funding of the Canada Student summer programming position. Conversation was very positive. Allison indicated he wanted to do a video for the library.

25-44	Moved: N. Nolan	Seconded: L. Vannabouathong
	Be it resolved that the Advocacy update be received as information Carried.	

10. Adjournment

25-45	Moved: A. Colgoni	
	Be it resolved that the meeting be adjourned at 7:39 p.m. Carried.	