



## Minutes

### Meeting of the Board of Directors

Lincoln Pelham Public Library

17 February 2026 - Maple Acre Branch - 7PM

**Present:** Donna Burton (Chair), Andrew Colgoni, Nicole Nolan, Linda Roote, Councillor Niznik, Terry Teather, Ruth Gretsinger, Stephanie Xamin, Lathie Vannabouathong, and Councillor Mikolic.

**Staff:** Julie Andrews (CEO (Chief Executive Officer), Susan Dibattista (Director of Community Engagement), Amy Guilmette (Director of Customer Experience), recorder.

**Regrets:** Jayme Toms.

#### 1. Call to Order/Regrets/Land Acknowledgement

- J. Andrews called the meeting to order at 7:03 p.m.
- T. Teather conducted the Land Acknowledgement discussion. He introduced the Board to *52 Ways to Reconcile* by David A. Robertson.

#### 2. Election of Library Board Chair and Vice Chair

- 3 nominations were placed, two for Chair, one for Vice Chair. D. Burton accepted the nomination for Chair and N. Nolan accepted her nomination for Vice-Chair. A. Colgani declined his nomination for Chair.

26-08	Moved: R. Gretsinger	Seconded: L. Roote
	Be it resolved that Donna Burton is elected Chair of the Library Board for the remainder of this term. CARRIED.	
26-09	Moved: L. Roote	Seconded: T. Teather
	Be it resolved that Nicole Nolan is elected Vice Chair of the Library Board for the remainder of this term. CARRIED.	

### 3. Acceptance of the Agenda

26-10	Moved: A. Colgoni	Seconded: N. Nolan
	Be it resolved that the agenda be approved. CARRIED.	

### 4. Conflict of interest declarations

- No conflicts of interest.

### 5. Request to lift Consent Agenda Items for consideration

### 6. **Consent Agenda to be considered in block:**

6.1 Draft Minutes of the Board of Directors Meeting held 20 January 2026

6.2 Charitable account update

6.3 Community Engagement Report

26-11	Moved: R. Gretsinger	Seconded: L. Roote
	Be it resolved that the consent agenda be approved. CARRIED	

- R. Gretsinger requested that the Community Engagement Report be pulled for discussion. R. Gretsinger noted that Ramadan was spelled incorrectly in the report.
- D. Burton requested that the Draft Minutes be pulled. D. Burton requested that the Land Acknowledgement notes be adjusted to add the words “be allowed” and add in “Ontario Legislature.”
- L. Vannabouathong requested that the Charitable account update be pulled and asked a quick question to clarify something from the report.

### 7. CEO Report

7.1 CEO Report for February 2026 & 7. 2 Vineland Concept Drawings

- J. Andrews reported that she has been in discussion with Meridian Bank with regards to investing some of the charitable account money in a GIC. J. Andrews will work with the Finance Committee to bring back a recommendation after more research.
- OLA was attended by J. Andrews, and two staff members. It was a great experience, and the rest of the staff will have the opportunity to attend some of the sessions virtually until 30 June 2026.
- The first Fonthill Chapter Chat was successful with some very engaged community members.

- An April 28<sup>th</sup> Vineland kickoff for the capital campaign is being prepared.
- Initial concept drawings for the Vineland project have been prepared and were shared with the Board.
- Both Towns will be applying for federal *Enabling Accessibility Fund* grants for capital renovation projects.
- J. Andrews and C. Best did a presentation to Lincoln Rotary regarding the Vineland renovation. The group was very engaged and had some very good questions.
- The RFP for a new LPPL website was launched early today.
- An electronic copy of the Board Evaluation Tool will be sent to the Board by J. Andrews. This is in preparation for the introduction of a new Board in 2027.

26-12	Moved: T. Teather	Seconded: S. Xamin
	Be it resolved that the CEO Report be accepted as information. CARRIED.	

## 8. Financial Report

### 8.1 Financial Report for 31 January 2026

### 8.2 Capital reserves report

26-13	Moved: A. Colgoni	Seconded: N. Nolan
	Be it resolved that the financial report for 31 January 2026 be amended. CARRIED.	
26-14	Moved: R. Gretsinger	Seconded: Councillor Niznik
	Be it resolved that \$16,250 be transferred from the Lincoln Capital Reserve to the Pelham Capital Reserve account to balance the consultants' expenses incurred to 31 of January 2026. CARRIED.	

## 9. Policies for review:

### 9.1 Human Resources Policy Manual (includes Workplace Violence and Harassment)

- J. Andrews went through the recommended changes from the last Board meeting, recommended changes from the JHSC, and returned with an updated version of the policy.

26-15	Moved: R. Gretsinger	Seconded: L. Vannabouathong
	Be it resolved that the Human Resources policy package be approved. CARRIED.	

10. CEO review update

- L. Roote reported that in March they (L. Roote & D. Burton) will be attending a workshop presented by OLS on setting up an evaluation. L. Roote talked about how some libraries have a separate policy for the CEO evaluation. Some decisions will need to be made at a future meeting. L. Roote requested that the Board think about the various questions she presented for the April Board meeting.

26-16	Moved: N. Nolan	Seconded: S. Xamin
	Be it Resolved that the CEO review update be received as information. CARRIED.	

11. Advocacy – elevator pitches

- D. Burton presented the idea of advocacy after attending a session on Elevator pitches at OLA.
- Discussion ensued over the Board’s role in advocacy and opportunities for advocacy and how to craft their personal elevator pitch.

12. Board Self-evaluation survey (homework)

12.1 Board Evaluation

- J. Andrews requested that the Board complete the self-evaluation survey before the next Board meeting.

13. Round Table

- L. Vannabouathong offered a “Happy Lunar New Year” and shared candy in celebration of this holiday.
- T. Teather shared that on the 28 February all the planets align.
- D. Burton shared a book called *That Librarian* by Amanda Jones, which is about a school librarian in Louisiana and censorship. There is also a documentary with Amanda Jones’ story is also included – The Librarians.
- R. Gretsinger announced that it is Freedom to Read next week.
- N. Nolan is looking into screening the documentary of The Librarians for free to the public.

- D. Burton led a discussion on whether to cancel the March Board meeting due to it falling during March Break and the number of board members that would be missing.

26- 17	Moved: T. Teacher                      Seconded: N. Nolan
	Be it resolved that the March 17, 2026 Library Board meeting be cancelled. CARRIED.

14. Adjournment

26- 18	Moved: A. Colgoni
	Be it resolved that the meeting be adjourned at 8:31. CARRIED.

**Next Meeting: 21 April, 2026 @ Fonthill branch**